

**LORETO NORMANHURST SCHOOL REDEVELOPMENT
COMMUNITY CONSULTATIVE COMMITTEE**

Meeting minutes – FINAL

Details

Meeting

9

Date

Tuesday 27 August 2024

Time

4.30pm to 5.15pm

Chair

Sandy Hoy
ph. 0411 191 866
sandy@parklandplanners.com.au

Minutes

Sandy Hoy
Hayley Kardash
Kelsie Tuck

People present

Proponent

Marina Ugonotti (MU) – Loreto Normanhurst
Danielle Dwyer (DD) – Loreto Normanhurst
Lynn Long (LL) – Loreto Normanhurst
Natalie Ross (NR) – CTPG
Kelsie Tuck (KTu) - CTPG
Hayley Kardash (HK) – Urbis

BuildCorp

Kirk Thompson (KT) - Project Manager
Letesha Goble (LG) - Project Engineer

Community members

Mary Gow (MG)
Moirra Hutchinson (MH)
Paddy Rich (PR)
Bryan Skelly (BSk)

Apologies

Proponent

Greg Carmichael – CTPG

Community members

David Wilkins (DW)
Bhakti Stokes (BS)

Hornsby Shire Council

Cr Janelle McIntosh (JM) - Ward B Councillor

4.30pm - Meeting in the Boardroom

No.	Agenda item	Discussion	Action	By
1 BUSINESS AND GOVERNANCE				
1.1	Welcome	SH welcomed all LNSRCCC members/ attendees to the ninth meeting.	-	-
1.2	Acknowledgement of Country	HK acknowledged the traditional custodians of the land on which we meet today and paid respects to Elders past, present and emerging.	-	-
1.3	Attendance and Apologies	Attendance and apologies as above. SH welcomed Letesha Goble from BuildCorp. SH advised that David Wilkins (community member) has resigned from the LNSRCCC. SH thanked DW for his interest and contribution to the committee as a local resident.	-	-
1.4	Confirmation of agenda/ additional items	All CCC members received agenda items ahead of the meeting.	-	-

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1.5	Declarations of interest	Nil		
2	STANDING ITEMS			
2.1	Confirmation of previous minutes	Confirmed	-	-
2.2	Review of action items from previous minutes	<p>Actions arising from the previous meeting are outlined below:</p> <p>1. Finalise notification and commence advertisements for new LNSRCCC community member</p> <p>SH confirmed no submissions/enquiries were received from the community in response to the advertisements to apply to become a member of the LNSRCCC.</p> <p>SH confirmed five community members are sufficient for the CCC to function, and no further advertisement is required.</p> <p>SH asked that if any CCC member knows of anyone in the local community who would be interested and could contribute to the CCC, please encourage them to contact her.</p>	Completed	-
		<p>2. Confirm date for a meeting of residents and community group representatives with Council's Planning and Infrastructure Director and Traffic Manager to discuss outstanding non-SSD-8996 traffic and parking issues</p> <p>SH confirmed receiving emails from LNSRCCC members regarding the delay in organising the meeting of residents with Council staff about traffic and parking in Mount Pleasant Avenue. She noted that the meeting has been proposed for about a year now.</p> <p>MH noted that residents of Mount Pleasant Avenue are feeling frustrated with the delay in organising the meeting. Issues being experienced by residents could have been mitigated if the meeting with Council staff had already been held.</p> <p>SH suggested in the first instance she would follow up with JM about meeting arrangements. If the meeting arrangements are not forth-coming in the next few weeks, an option to consider is for SH to contact the General Manager of Hornsby Shire Council to schedule a meeting date with Council staff.</p>	Follow up with JM about confirming a date for a meeting of residents and community group representatives with Council's Planning and Infrastructure Director and Traffic Manager to discuss outstanding non-SSD-8996 traffic and parking issues	SH, JM

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		MH requested that sufficient notice be given to the community about the meeting, and that the meeting be held in the evening so neighbours can attend.		
3.	LN to consider a community information drop-in session	A community information drop-in session with a coffee cart was completed on 16 June 2024. Refer to Item 3.1.2 below for more information about the resident information session.	Completed	-
4.	Send community newsletter to JM before distribution to local residents	HK confirmed that the community newsletter was issued to JM before it was distributed to residents.	Completed	-

3 REPORTS/PRESENTATION

**3.1 CTPG
Presentation**

CTPG’s presentation covered:

- Status and update of boarding house construction works
- Resident information session
- Community update

1. Status of construction works

BuildCorp commenced construction of the boarding house in early July 2024.

A Turning of the Soil ceremony was held on the Loreto Oval on 24 June 2024 to symbolise the start of construction.

The Construction Certificate was approved on 19 July 2024.

BuildCorp has issued all completed dilapidation reports to residents.

BuildCorp has completed:

- installation of the temporary site sheds
- installation of the site boundary fencing and shade cloth
- tree felling
- civil works (under way).

The construction period on site is expected to be 18 months duration, with target completion in December 2025.

Comments and questions arising from the construction update are:

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		<p><u>Trucks idling</u></p> <p>MH stated that trucks had been waiting further down Mount Pleasant Avenue, and asked whether this was supposed to be happening. MH noted that she recalls two trucks waiting around 9am.</p> <p>KT acknowledged MH's comments and noted that those trucks are picking up plant and that they cross over further down the street. KT replied that BuildCorp would do a roam and investigate the situation. The site supervisors will keep an eye on it.</p> <p>BSk noted that with trucks parking on the street, the community was provided with a copy of the traffic management plan. BSk asked MH if the traffic management plan was received. MH noted that it was received, however trucks shouldn't be idling on the street.</p>		
		<p><u>Construction workers</u></p> <p>MH raised that residents have mentioned that the workers have always been friendly.</p>		
		<p><u>Witches hats</u></p> <p>MH noted that some witches hats were left outside 35 and 37 Mount Pleasant Avenue last weekend.</p> <p>KT confirmed they shouldn't have been left over the weekend. KT will inform the site supervisors about this.</p>		
		<p><u>Site office address</u></p> <p>MH raised that a neighbour at 35 Mount Pleasant Avenue has contractors arriving at their home because that address is listed as the site office address.</p> <p>KT said that address was listed on the development applications, and that he will remove that address from documents.</p>		
		<p><u>Mount Pleasant Avenue and Pennant Hills Road intersection</u></p> <p>MH noted that the intersection of Mount Pleasant Avenue and Pennant Hills Road is not safe. A dividing fence at the end of Mount Pleasant Avenue has been broken again by a car pushing into it. Another recent fatality occurred.</p> <p>MG added that oncoming traffic can't be seen when turning out of Mount Pleasant Avenue.</p>		

No.	Agenda item	Discussion	Action	By
		<p><u>Osborn Road safety improvements</u></p> <p>MH advised that Transport for NSW is undertaking pedestrian safety improvements at the end of Osborn Road. Residents of Osborn Road are asking why money was being spent on the traffic lights at the Pennant Hills Road/ Osborn Road intersection when something needs to be done at the Pennant Hills Road/ Mount Pleasant Avenue intersection. Could Hornsby Shire Council push for more safety improvements within Mount Pleasant Avenue?</p>		
		<p><u>Sound barriers</u></p> <p>Bsk asked if BuildCorp has a proposal for temporary sound barriers on Mount Pleasant Avenue.</p> <p>KT responded that sound barriers are not part of the noise and vibration management plan. The site steps down from the street, with noise being experienced on the highest section.</p> <p>Bsk noted that noise will float up over the hillside.</p>		
		<p><u>Dust on Mount Pleasant Avenue roadway</u></p> <p>Bsk asked how the dust would be managed on the roadway at Mount Pleasant Avenue.</p> <p>KT said the common approach is water sprays to compact the ground, the cattle grid at the gates, and using a high pressure washer to spray the wheels of trucks. If the road becomes too dirty a street sweeper will be used. KT also stated that hardstands will be laid over the coming months so there will be a lot less mud on the road.</p> <p>MH stated that residents are pleased with the dust suppression and street cleaning.</p>		
		<p><u>Temporary driveway</u></p> <p>MH asked whether the temporary driveway in the northern section of the site would remain once the works are complete.</p> <p>KT responded that the top (northern) driveway will be demolished. The bottom (southern) access will remain.</p>		
		<p>2. Resident information session</p> <p>A coffee cart information drop-in session organised by BuildCorp took place on 16 July 2024 to provide residents of Mount Pleasant Avenue an opportunity to address their</p>		

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		<p>questions, comments and concerns regarding the construction of the boarding house.</p> <p>Approximately 20-30 residents attended over the two-hour session.</p> <p>The key concerns raised were:</p> <ul style="list-style-type: none"> • Traffic congestion on Mount Pleasant Avenue. Residents highlighted issues with parking on both sides of the street (at the north-western end close to Pennant Hills Road) causing traffic congestion. However, this is a general issue in the area and is not construction-related. Unfortunately, it falls outside the SSD-8996 scope and control of the project team. These issues should be addressed by Hornsby Council. • Dust suppression techniques. Concerns regarding dust were raised which are addressed in the Construction Management Plan. • Truck movements and idling. Residents voiced concerns about truck movements and idling in the area. These are being managed under the Traffic Management Plan presented at the May 2024 LNSRCCC meeting. <p>MH noted that LN, CTPG and BuildCorp handled and addressed the questions, comments and concerns of the anxious local community very well. MH specified that all questions were answered, and the community felt informed following the session.</p> <p>The project team noted that all residents appeared satisfied and felt heard upon leaving the event.</p> <p>The project team also noted that local residents who attended are frustrated with traffic issues. Residents are very keen for the Council traffic meeting to address the wider area traffic concerns which are not related to this project.</p> <p>LL advised that Loreto is monitoring parking in adjoining streets. Loreto has outsourced traffic control for events to the Church of Jesus Christ of Latter-day Saints.</p> <p>The main point of contact for any construction traffic related issues is Kirk Thompson, BuildCorp Project Manager. KT gave his telephone number to residents at the information session to contact him if any issues arise.</p>		

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3. Community enquiries

HK noted that only two enquiries have been received through the 1800 number or the Urbis Engagement email address since the May 2024 meeting.

The enquiries related to:

- construction vehicles using the local road network to the construction site, including protocols for using the surrounding road network
- a question about how many truck movements are expected each day, and the likely time of day of the truck movements.

HK noted that enquiries overall have been quiet. Community enquiries have significantly reduced since project inception and completion of the through site link.

Urbis is continuing to actively monitor enquiries.

4 GENERAL BUSINESS

4.1 No general business

5 THANKS AND CLOSE

5.1 **Confirm action items** Action items confirmed - -

5.2 **Close** 5.15 pm

Next meeting

Date: Tuesday 12 November 2024

Time: 4.30pm to 6.00pm

Venue: Loreto Normanhurst Boardroom or online

Action Summary

No.	Action	By
1	Follow up with JM about confirming a date for a meeting of residents and community group representatives with Council’s Planning and Infrastructure Director and Traffic Manager to discuss outstanding non-SSD-8996 traffic and parking issues	SH, JM September 2024